



## Important Notice for Plant Owners Assigning SAPN as The Relevant Agent

If Customer newly installed the solar system with Solis inverters after 28/09/2020 in South Australia and assigned SA Power Network as the Relevant Agent, below registration instruction for Solis monitoring system MUST be followed without any discrepancies. Otherwise, the system is deemed as a non-compliant system which violates the recent regulatory changes issued by SA Government.

Details on the regulatory changes can be viewed on:

[https://www.energymining.sa.gov.au/energy\\_and\\_technical\\_regulation/energy\\_supply/regulatory\\_changes\\_for\\_smarter\\_homes](https://www.energymining.sa.gov.au/energy_and_technical_regulation/energy_supply/regulatory_changes_for_smarter_homes)



### Note: SAPN Relevant Agent requirements

- Installations in South Australia require the installation to include Wi-Fi monitoring connection to enable SAPN Relevant Agent process.
- The System installer is responsible for the connection of the Wi-Fi monitoring to enable SAPN Relevant Agent process control.
- It is important that all installation details are accurately entered into the registration of monitoring.
  - NMI Number
  - Customer email address- for notification of alarm alerts inclusive of monitoring failure
  - Customer installation site address = Unit number / Street number /Street name / Suburb or Town name / State / Postcode
- Customers are obliged to maintain monitoring Wi-Fi connection.
- The NMI uniquely identifies each site and can be found on the network approval letter issued by SA Power Networks, or on any bill issued by the customer's Retailer.

### Solis Monitoring Registration Instruction

**Step 1:** Follow the inverter user manual and local installation regulations to install the Solis inverters.

**Step 2:** Each Solis inverter is supplied with a Wi-Fi Datalogger.

Correctly install the Wi-Fi Datalogger to the 4Pin-COM port of each Solis inverter as followed.



### Note:

Rotate the black circle clockwise while pushing the datalogger.(Do not rotate the datalogger housing directly)



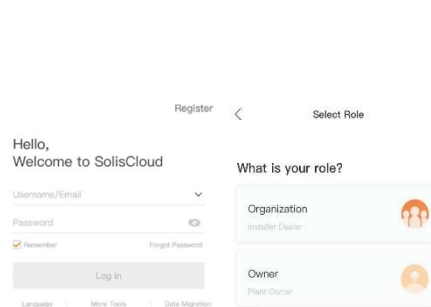
**Step 3:** Follow the Wi-Fi Datalogger user manual (<https://www.solisinverters.com.au/wp-content/uploads/2022/03/032022-SOLIS-Wi-Fi-Dongle-Connection-Guide-Using-a-Mobile-Phone-V2.0.pdf>) to configure the signal linkage between Wi-Fi Datalogger and the Wi-Fi router at home.

**Step 4:** Download SolisCloud APP on mobile device and register the account. Create Solis monitoring account (If already have the account, skip this step).

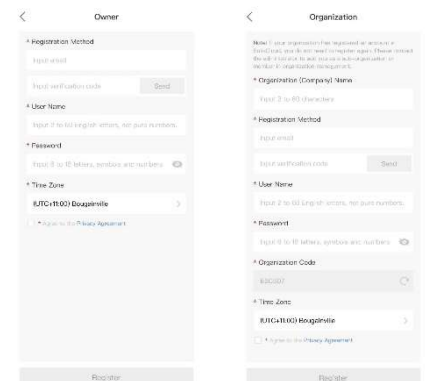
1. Mobile phone scan the QR code to download the APP, or in the APP store or Google Play search SolisCloud.



2. Click on the "Register". And choose the role between "Organization" and "Owner".

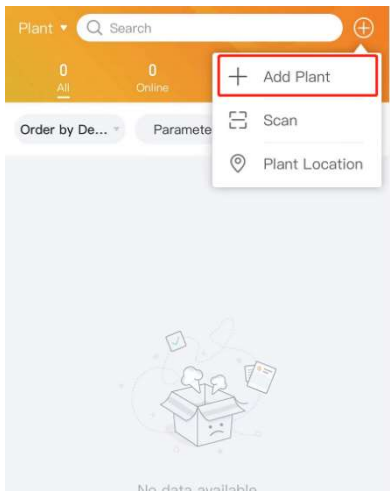


3. Fill in the form as required and click the "Register".

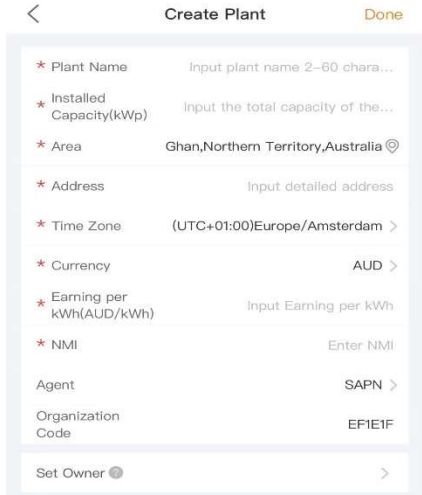


**Step 5: Create the PV plant with correct information.**

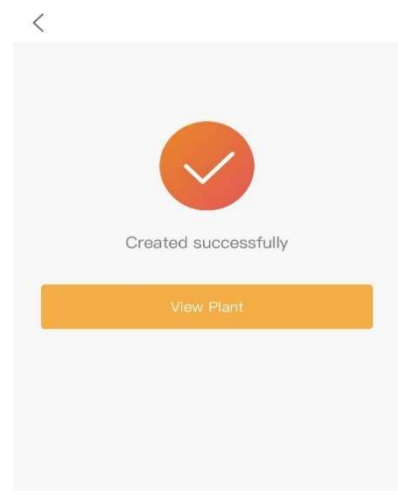
1. In the plant overview page, click “+” in the upper right corner and choose “+ Add Plant”.



2. Complete all the information correctly at the Plant Creation Interface page. Please choose **SAPN** as the agent.



3. Click “View Plant” to next step.



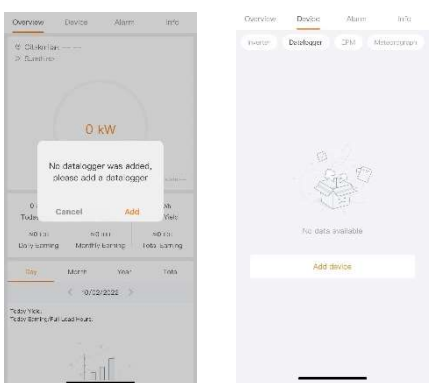
**Important Note:**



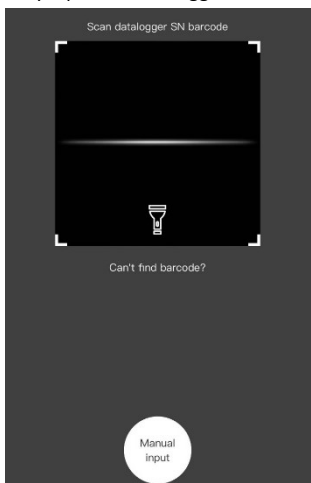
**Please make sure the NMI number are input correctly.** The NMI uniquely identifies each site and can be found on the network approval letter issued by SA Power Networks, or on any bill issued by the customer’s Retailer.

**Step 6: Link the datalogger to your plant.**


1. Please Click “Add” to add the datalogger after the plant has been created successfully or you can add datalogger under the device menu.



2. Enter the SN of the datalogger. The datalogger SN can be automatically scanned by placing the purchased device bar code in the scan box. If you can’t scan it, you can also manually input the datalogger SN.



**Note:** Please scan or input the SN on the datalogger, not the SN on the inverter.



If you have any question or need further assistance, please contact Solis official After-Sales Service Department.

Ph: 03 8555 9516

E: [service@solisinverters.com.au](mailto:service@solisinverters.com.au)